

The Problem

The physical characteristics of the county territory, the cosmopolitan character of its population, together with its distribution and rapid increases in numbers, the varied industries and activities, and the climatic conditions prevailing, combine to create law enforcement problems and complications peculiar to this section alone, and duplicated in in no other county in the entire United States.

Because of the rather unusual problems presented, it is necessary that the Sheriff's Department be so organized as to properly care for all conditions which may exist. In order to do that, it is necessary that a rather involved organization be maintained, and at the same time, the department must function smoothly and efficiently.

Organization

The Sheriff's Department is a major division of County Government. The Sheriff is chief executive and administrative head of the department. His is an elective office. The County electorate selects the County Sheriff by ballot each four years. The County Board of Supervisors annually appropriates funds for conduct of the department, and the Sheriff is required by law to submit an annual report of the activities of his department.

The Sheriff is entitled to appoint an Under-Sheriff, who is second in command in the department, aiding the Sheriff in his administrative duties and substituting for him during his absence.

All other employees of the department are selected by competitive civil service examination, and appointed to their positions by the Sheriff from a certified eligibility list.

The Sheriff's Department is comprised of major divisions, and sub-divisions of these major divisions.

Major Divisions and Personnel

The major divisions are five in number and are:

<i>Division</i>	<i>No. of Employees</i>
Administrative Division.....	19
Criminal Division.....	545
Civil Division	87
Jail Division	174
(Jail Store).....	4
(Detention Camps)	38
Records and Identification Division	50

Each of these major divisions is discussed separately in this booklet, and the sub-divisions as indicated on the organization chart herein are fully described.



LOS ANGELES CIVIC CENTER—No. 1, State Building; No. 2, Hall of Records; No. 3, Hall of Justice; No. 4 Los Angeles City Hall.



PERSONNEL BUREAU—This is the office where personnel records are gathered and filed away. Service records of all employees of the Sheriff's Department are carefully kept up at all times.



BUREAU OF COSTS AND ACCOUNTING—This is the office where all unit cost accounting of the Sheriff's Department is done, budgets prepared and other accounting tasks performed.

ADMINISTRATIVE DIVISION

The Administrative Division is one of the five major Divisions of the Department. It is headed by the Sheriff and the Under-Sheriff. Heads of sub-divisions of the Administrative Division are responsible to the Sheriff and Under-Sheriff only.

The sub-divisions making up the Administrative Division are:

Sheriff's Investigator.

Bureau of Costs and Accounting.

Bureau of Payrolls.

Bureau of Research, Statistics and Public Relations.

Bureau of Personnel.

Transportation Detail.

Bureau of Foreign Relations.

Sheriff's Investigator

This officer receives and investigates applications for permits to carry concealed weapons. He issues gun permits and special badges for the Sheriff and preserves records pertaining to such matters. He also aids in issuing and recording Press Cards, Identification Cards and other assignments of the Sheriff or Under-Sheriff.

Bureau of Costs and Accounting

This bureau operates a cost accounting system within the Sheriff's Department. Annual budgets are prepared and all data relative to expenses incurred in the organization are recorded. A unit cost accounting system enables the Sheriff to know the status of a budgeted fund at any time during the year.

Bureau of Payrolls

This bureau handles all matters pertaining to payrolls of the entire department. The bureau cooperates with the Personnel Bureau in conjunction with time-keeping and payment of salaries to the personnel.

Bureau of Research, Statistics and Public Relations

This bureau is under the direction of the department's Chief Statistician, who is responsible

to the Sheriff and Under-Sheriff only. The bureau gathers and disseminates all statistics regarding operations of all divisions and sub-divisions of the department. All Federal, State and County statistical reports required by law are submitted by this bureau.

Research studies are made and data gathered to aid in the administration of the department and the formation of its policies. Contacts are maintained with the public through the press, radio and public addresses, and an informational service is given the public at all times.

The bureau supervises the issuance of press cards and credentials and carries out other duties which may be assigned by the Sheriff or Under-Sheriff.

Bureau of Personnel

This bureau functions under the supervision of a Captain, who is responsible to the Sheriff and Under-Sheriff directly.

The Personnel Bureau records and preserves information relative to records in service of the entire personnel. Personal history records are kept and show the especial qualifications, abilities and experience of the various employees.

Disciplinary procedure is routed through this bureau, and when disciplinary measures more severe than a reprimand are necessary, action is instituted through the bureau and a regularly set up trial board is called to hear the evidence and reach a verdict.

Time records of employment are kept, and the Payroll Bureau is assisted in preparation of payrolls. Records of injury in service and compensation for injured employees is arranged. All departmental contact with the County Civil Service Commission and with the County Board of Supervisors, relative to personnel affairs is handled through the Personnel Bureau.

Transportation Detail

This detail is made up of a group of experienced officers who transport persons to and from the various State and County institutions, either by railroad or by automobile.

Accounts of expenses incurred in transportation of persons are kept in the Transportation Detail.

Bureau of Foreign Relations

This bureau is conducted by the Sheriff as a clearing house for the law-enforcement needs and problems of foreign speaking persons. The bureau maintains contacts with consuls and agents of foreign countries, chambers of commerce, federal, state and other county and city departments, in matters involving foreign speaking people.

All sub-divisions of the department are cooperated with when the services of qualified officers are required. Within the department, nearly all nationalities and tongues are represented by the employees. The linguistic abilities of these different persons are recorded and their services are always available when occasion arises.

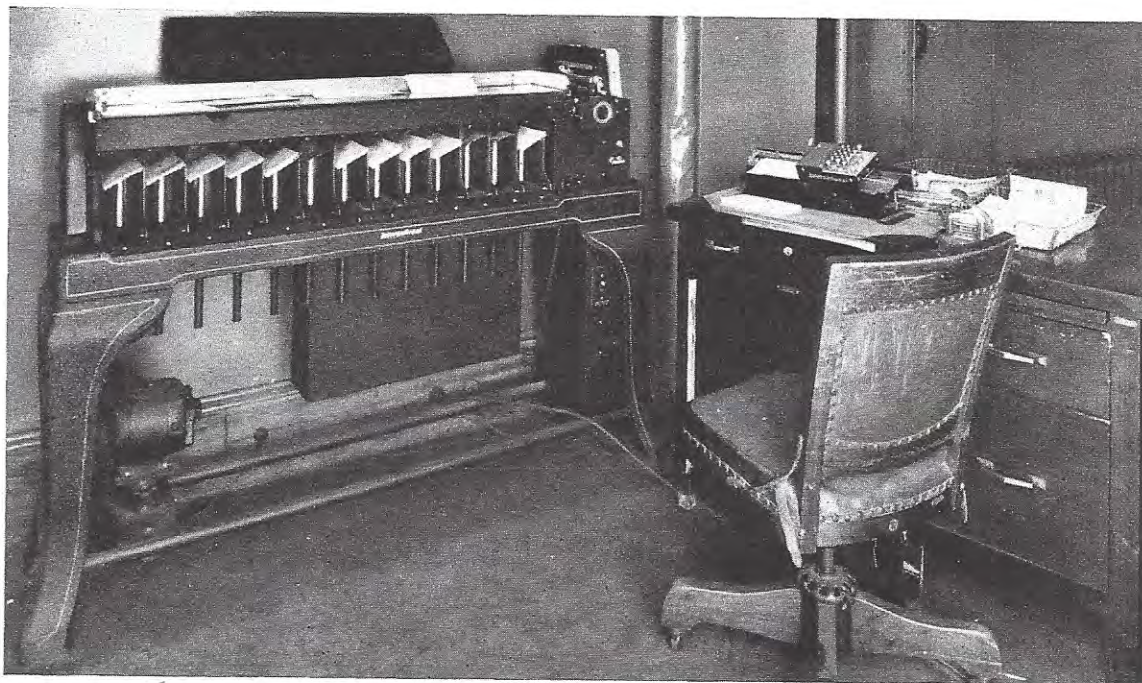
The services of the Foreign Relations Bureau are not necessarily confined to law-enforcement work. Whenever confused persons who do not understand American customs or speak English

sufficiently to handle their problems properly, need help, they are aided and given advice and guidance.

Vice Detail

Attention is called to the organization chart contained in this booklet. Although this detail is shown as being a part of the Administrative Division, it is not truly a part thereof. The status of this detail is that it is really one of the sub-divisions of the Criminal Division. However, the Captain in charge of the Vice Detail is directly responsible to the Sheriff and Under-Sheriff, and does not operate through vertical lines as do other sub-divisions of the Criminal Division. For that reason, the detail is indicated upon the chart as part of the Administrative Division, which is headed personally by the Sheriff.

The Vice Details handles all vice cases of whatever nature. Heads of other sub-divisions are required to refer such cases directly to the Vice Detail for investigation and handling to a conclusion.



MECHANICAL SORTING MACHINE—This machine is used in statistical and modus operandi work in the Sheriff's Department. On the desk is a key punch, upon which holes are punched in tabulating cards. The holes represent code numbers which are given to a wide variety of data, and with this office machinery almost unbelievable accuracy and speed may be attained in searching out and classifying statistical information.

CRIMINAL DIVISION



WM. J. BRIGHT

Chief of Division

The Criminal Division is one of the major divisions of the Sheriff's Department and is headed by an officer having the rank of Chief of Division. He conducts his duties in accordance with policies laid down by the Sheriff and is accountable to the Sheriff for the activities of the entire Criminal Division.

It is the duty of Chiefs of Division to aid, advise and cooperate with the Sheriff and Under-Sheriff in general administrative matters and in determining policy.

This Division is in reality a complete Police Department in itself. A patrol and detective service is given to citizens throughout unincorporated areas of the county.

The Criminal Division is not only sub-divided into groups of employees performing specialized types of work, but it is also sub-divided into branch offices or Sub-Stations.

The sub-divisions located at headquarters in the City of Los Angeles are known as bureaus and details. The titles given to these sub-divisions are indicated upon the organization chart herein, and are as follows:

- Bureau of Investigation.
- Juvenile Detail.
- Criminological Detail.
- Aero Detail.

- Main Office Detail.
- Night Detail.
- Early Morning Detail.
- Saturday, Sunday and Holiday Detail.
- Property Custodian.
- Stenographic Detail.
- Auto Transportation and Radio Equipment Detail.

Bureau of Investigation

This bureau is further sub-divided, the Juvenile and the Criminological Details functioning under the supervisory direction of the Captain in charge.

The Bureau of Investigation is the equivalent of what is frequently called the Detective Division in a Police Department. It is the responsibility of the personnel assigned to this bureau to handle the investigation to completion of all cases referred to them.

Sub-stations also have criminal investigators assigned to their personnels, but it is the theory of the organization to have a group of experienced specialists gathered together at headquarters of the department to handle especial investigation problems. Usually cases of greater or more extensive importance are assigned. Such cases may require considerable detective work and some length of

time, covering an area, not only of the entire county of Los Angeles, but other counties and states as well. Only veteran investigators who have shown specialized ability are assigned to this bureau.

Juvenile Detail

The Juvenile Detail is under the direction of a Lieutenant, who is responsible to the Captain in charge of the Bureau of Investigation. This detail is charged with the responsibility of handling all juvenile offenders who are less than eighteen years of age, and all juvenile victims in criminal cases, for the purpose of Juvenile Court records and procedure. Cases where adults have contributed to the delinquency of a minor are handled to completion.

All escapes from Juvenile Institutions, and all missing and runaway juveniles, whether from this or other Counties and States, are investigated and handled by the detail. Contacts are made and close cooperation preserved at all times with the Juvenile Court and its officials, and the Juvenile Division of the County Probation Department and other juvenile authorities and juvenile departments of private welfare associations and societies.

Juvenile crime prevention is given especial emphasis by Sheriff Biscailuz, and attention is directed to the section of this booklet entitled "Sheriff's Boys' Camp." Juvenile crime prevention activities encouraged by the Sheriff's Department are carried on through the Juvenile Detail.

Attention is also directed to the section entitled "Boy Scout Activities," which is another phase of juvenile crime prevention.

Criminological Detail

This detail is a sub-division of the Bureau of Investigation. The work is in charge of a Deputy Sheriff known as the Criminological Technician, who is responsible to the Captain in charge of the Bureau of Investigation.

In order to properly conduct this detail, it is necessary to have a well equipped research laboratory. Scientific equipment and instruments are costly and delicate in character. Consequently, smaller law-enforcement organizations are usually unable to afford such a service. For this reason, the laboratory of the Sheriff's Department is available to all law-enforcement agencies, and services of an experienced technician are often sought by

peace officers of smaller towns and cities.

The chief purpose of a modern criminological research laboratory is the classification and identification of physical evidence. Physical evidence is anything which may be identified by the senses. If any object can be identified by sight, smell, sound, taste or feel, it is classed as physical evidence. Of course, it is often necessary to assist these human senses with scientific instruments. For example, the human eye is aided by the microscope.

In the handling of actual cases, experience has proved that the turning point in an investigation usually hinges upon a question of comparison. For the purpose of comparison, it is important that the laboratory should have a variety of standards of all things which have been found to enter most often into criminological problems. Some of the sets of standards collected by the detail are: Bullets, paper, ink, rope, cord and twine, pictures of tire treads, and many other such collections.

The detail maintains relations with educational and scientific organizations and other authorities on criminological research, whose assistance might prove of value in the solution of crimes.

An unusual function performed by this detail is the investigation of radical or subversive activities in Los Angeles County, and maintenance of liaison with all governmental bodies, civil and military, engaged in this type of investigation.

Aero Detail

It is the duty of this detail to handle all cases involving thefts of aeroplanes and accessories; aeroplane accidents; violation of laws regulating airplanes and flying; burglary of airplane hangers.

This detail also makes routine checks and inspections of county airports for stolen property. Similar checks are made of visiting aeroplanes within the county.

The Captain in charge of this detail maintains contacts and cooperates at all times with Federal and State authorities, wherein aeroplanes are involved. He also is head of the Sheriff's Volunteer Aero Squadron, which is described in the latter part of this booklet.

Main Office Detail

The Main Office Detail is in charge of a Lieutenant, who is directly responsible to the Chief,

Criminal Division. The Detail handles a variety of work and is in the nature of an administrative office of the Division Chief.

Briefly, matters handled by this detail are: Transfer of prisoners between County Jail and the various courts; all policing of Superior Court rooms and County buildings; service of insanity warrants; service and execution of Superior Court Jury Summons; and automobile transportation of prisoners and patients within Los Angeles County.

Night Detail

Morning Detail

Saturday Afternoon, Sunday and

Holiday Detail

Each of these details performs duties and handles matters during its tour of duty, which would ordinarily be handled by the Main Office Detail.

Each of the details is headed by a Captain. The Morning Detail is on duty from 1 a.m. to 8 a.m., and the Night Detail from 5 p.m. to 1 a.m. The Saturday Afternoon, Sunday and Holiday Detail is on duty as the name signifies.

Property Custodian

The Property Custodian handles and keeps records of all property to be used as evidence in criminal cases. Property, which is assumed to be unlawfully possessed, or which is seized, found or recovered by officers in pursuit of their duties, is received and recorded by the Property Custodian. He is required to hold public auctions to dispose of unidentified and unclaimed property. A storeroom is maintained where persons who have lost or had property stolen may examine and try to identify articles recovered.

The Property Custodian is also in charge of issuance of supplies and the keeping of a supply storeroom. All stationery and office supplies, ammunition, postage, flash lights, and other materials used in the department, are stored and issued upon requisition.

Stenographic Detail

This detail is made up of a group of expert statement reporters and stenographers. Their services are available to all sub-divisions of the department. In major criminal cases, the expert taking and recording of statements is of utmost

importance, and having available highly trained and skilled stenographers under a centralized supervision is the medium used for this service by the Sheriff's Department.

Auto Transportation and Radio

Equipment Detail

This bureau is in charge of a Lieutenant, who is held responsible for automotive transportation and radio communications service of the department.

Employees of this detail assign all regular, relief or extra county automobiles; handle all matters pertaining to county owned radio receiving and transmitting equipment; purchase and purchase orders of, and repairs to county owned automotive and radio equipment; maintenance and installation of radio equipment; and other similar duties having to do with transportation and radio communication.

Attention is directed to the following section on "Sub-Stations," for further information relative to radio patrol service and development of radio communications within the Sheriff's Department.

SUB-STATIONS

As has been previously mentioned, Los Angeles County is large in area, as well as in the numbers of people to be given a police service in the unincorporated sections. This presents the customary problems encountered by a metropolitan policing agency, plus the added problem of serving citizens scattered over thousands of square miles of area and at the same time preserving a centralized administrative control.

Some years ago, it was discovered that it was no longer practical to maintain a staff of officers at a centrally located office and transport these men to various scenes of crimes with fast call cars. Congestion upon the streets was increasing year after year, and the safety of motorists and pedestrians as well as that of the officers was an element to be considered.

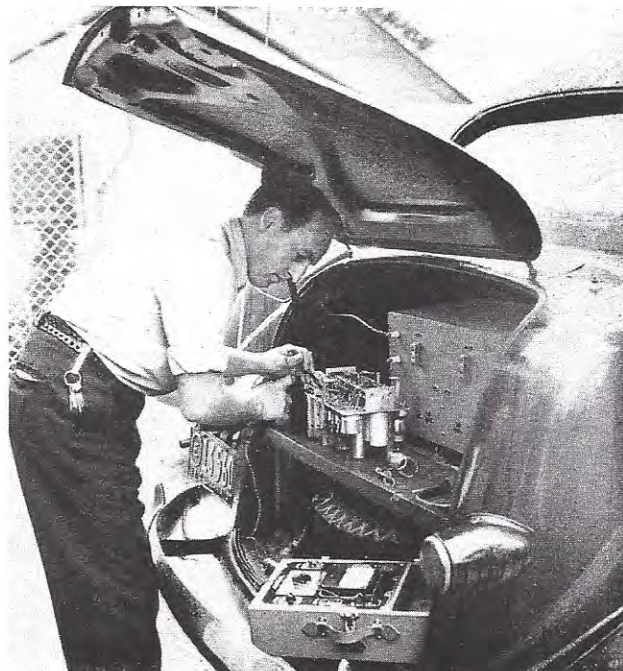
So it was that Sheriff's Sub-Stations came into existence in Los Angeles County. These Sub-Stations are really individual police departments in their own right, but they have added to them the feature of being a part of a great metropolitan policing system and possessing the advantages going with such an organization.



RADIO PATROLMEN—The patrolmen in this radio equipped Sheriff's patrol car are able to receive messages and transmit information and requests back to their station while traveling over the streets of their patrol area.



RADIO TECHNICIAN—The radio engineer above is holding a newly devised tube designed to increase efficiency in radio transmission. The station transmitter shown was designed and assembled by the Sheriff's radio engineering staff.



RADIO TRANSMITTING AND RECEIVING EQUIPMENT—Photo shows technician with one of fleet of fifty radio patrol cars, all of which are fitted for reception and a few of which are also supplied with transmitting apparatus. The department employs its own technicians who not only maintain but also design and construct new radio equipment.

These branch offices of the Criminal Division did not come into being all at one time, nor did their present state of efficiency come about immediately. Rather, the existing system of police methods was the result of a trial and error, evolutionary process, covering a period of quite a few years.

The first two Sub-Stations to be set up were Florence Ave. and Belvedere Gardens. Belvedere Gardens is now known as East Los Angeles Station. Today, there are twelve of these Sub-Stations being operated on a twenty-four hour, day and night schedule. The number of stations was increased gradually over a period of years as the need for local service became more acute and as the effectiveness of this type of organization became more apparent.

These stations are located at strategic points in unincorporated sections of the county. The locations were chosen with a view to protecting the greatest number of citizens, the most valuable property, a control of major highways into and out of the county, and many other factors which would enter into police work.

Each of these stations is in supervisory charge of a Captain, and is responsible for the proper policing of a definitely outlined zone or district. Four of these districts comprise what is known as a Sub-Station Area. Each Area is supervised by an Area Inspector, who is responsible directly to the Chief of the Criminal Division.

The three areas with the Sub-Stations assigned to each area are listed as follows:

AREA No. 1

Florence Station,
1557 E. Florence Ave.

East Los Angeles Station,
4484 Whittier Blvd.

Norwalk Station,
103 N. First Street,
Norwalk.

Vermont Station,
10817 So. Vermont Ave.

AREA No. 2

Temple Station,
2029 E. Las Tunas Dr.,
Temple City.

Altadena Station,
2752 No. Lake Ave.,
Altadena.

San Dimas Station,
8 No. San Dimas Ave.,
San Dimas.

Montrose Station,
3809 Ocean View Ave.,
Montrose.

AREA No. 3

Newhall Station,
Newhall.

Hollywood Station,
1122 N. Fairfax Ave.

Malibu Station,
Malibu.

Lancaster Station,
Lancaster.

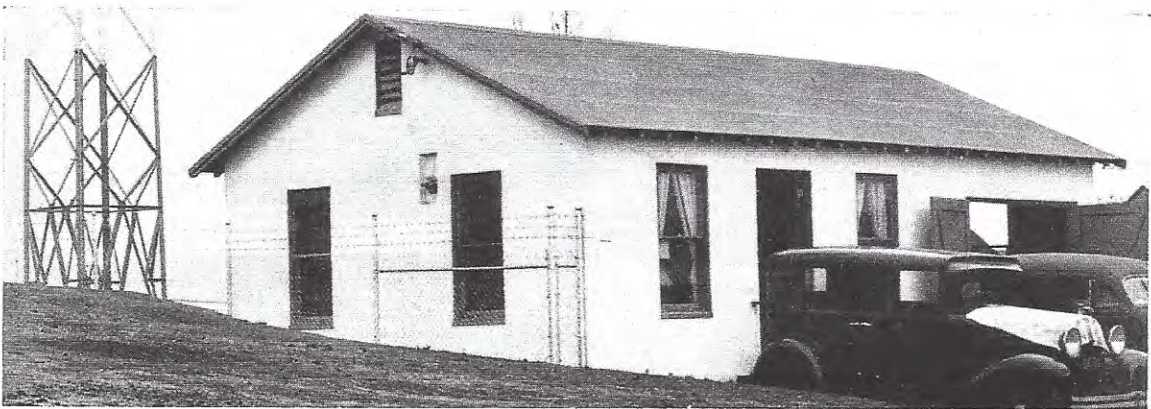
Among the many modern developments in police methods, organization and equipment, there has been great progress in the field of scientific methods of communication.

The rapid transportation of the present day, together with the areas and distances covered, makes this one of the most important elements in law-enforcement work.

After the Sheriff's Department was decentralized through the establishment of Sub-Stations, a practical and effective system was worked out for centralizing administrative control of the entire organization. This system is fully described in the section devoted to the Records and Identification Division.

The advantages of this system only emphasized the need for further equipment along the line of communications. As a result, radio patrol cars were introduced into county service. An initial fleet of twenty cars was put into operation from the sub-stations as bases, and the service proved so successful and satisfactory that an additional number have been put into service from time to time until today the Sheriff has fifty-six radio equipped automobiles in county service.

This fleet of cars helps the department to give an adequate police protection in the unincorporated areas. For several years during the depression, the department was obliged to adhere to an



Upper and center are views of typical substation offices. Lower: location of Sheriff's police radio transmitter.

economy program and no increase in personnel was allowed, although population and need for police service was increasing constantly. It was the radio patrol which enabled the Sheriff to handle the situation satisfactorily with the limited personnel available.

The technical phases of radio construction and maintenance are handled by a corps of six radio technicians and a radio engineer under direction of a Lieutenant. These men comprise what is known as the Auto Transportation and Radio Equipment Detail.

For some time, these men have been devoting their energies to the building of equipment re-

quired for a modern two-way radio system. Today, such a two-way communications program is under way, and part of the Sheriff's jurisdiction is already being served.

As a part of the Sheriff's modern communications program, nearly all employees of the Criminal Division who might anticipate being required to operate the two-way system have been qualified as Third Class Operators under the Federal Radio Communications Commission. Before they were able to pass examinations and qualify, the men were given an intensive course by professional instructors. This instruction was received as part of the training program which is discussed further in this booklet.

CRIMINAL DIVISION STATISTICS

The following tables indicate some brief statistics relative to activities of the Criminal Division during the Fiscal Year 1936-37. These data will give the reader some idea of the volume of work performed and the type of this work.

Total Cases Reported and Investigated....	24,666
Total Number of Persons Arrested.....	17,529
Total Number of Juveniles Arrested (Under 18 Years).....	1,392
Total Number Insanity Warrants Served..	5,824

DISPOSITION OF ARRESTED PERSONS' CASES

Found Guilty of Offense Charged.....	11,271
Found Guilty of Lesser Offense.....	538
Acquitted or Dismissed.....	1,218
Released, No Complaint Obtained.....	577
Turned Over to Other Jurisdictions.....	1,629
Other Dispositions	2,320

Total Disposed of..... 17,553

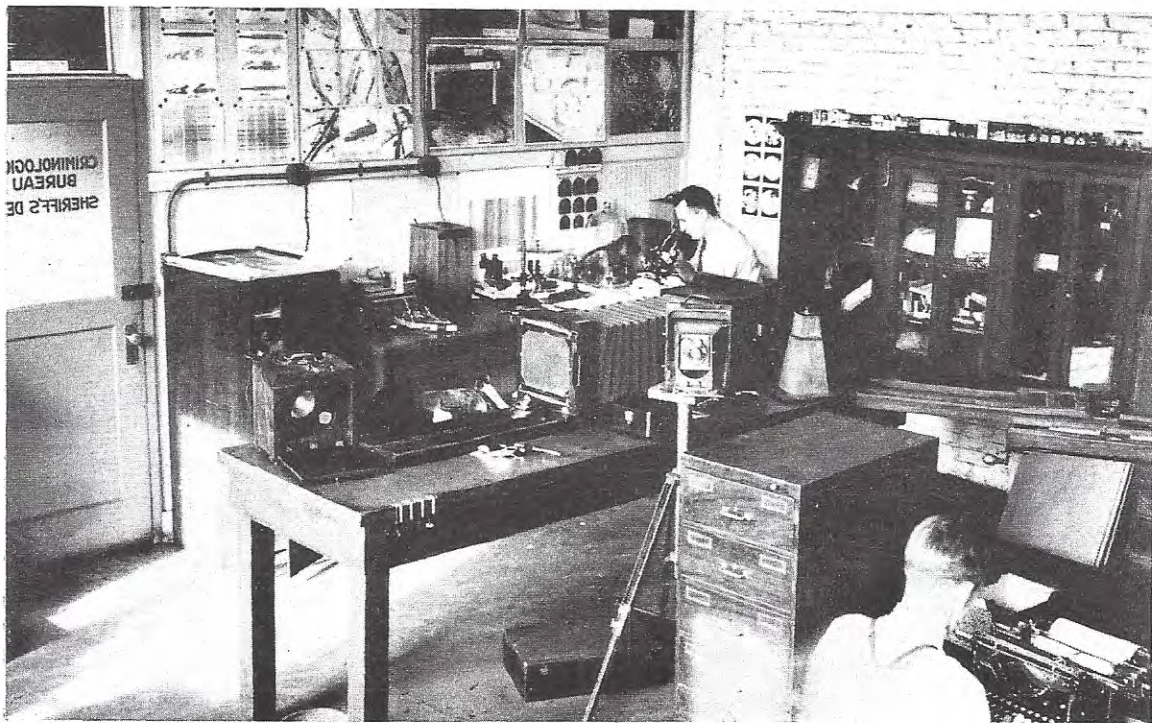
Total Number of Traffic Accidents Reported Wherein Personal Injuries Were Sustained	2,526
Total Number of Services Given and Calls Answered by Radio Car Patrolmen.....	83,315
Radio Calls Answered on Traffic Accidents	5,265
Radio Calls Answered on Burglaries.....	2,358
Radio Calls Answered on Disturbances.....	7,879
Radio Calls Answered by Prowlers	1,407
Number of Cases Where Guard Service Given	1,914
Suspicious Cars, Persons and Circumstances Checked	11,867

TABLE INDICATING VALUE OF PROPERTY STOLEN AND RECOVERED

<i>Property Taken In</i>	<i>Stolen</i>	<i>Recovered</i>
Robberies	\$ 27,018.35	\$ 2,327.10
Burglaries	206,520.23	31,682.13
Thefts	92,180.79	21,479.14
Auto Thefts	258,610.78	327,261.00

PRISONERS AND MENTAL PATIENTS TRANSPORTED BY SHERIFF'S DEPARTMENT TO STATE INSTITUTIONS DURING 1937

Folsom State Prison.....	190
San Quentin State Prison.....	493
Tehachapi State Prison for Women.....	28
Preston School of Industry at Ione.....	89
Whittier State School for Boys.....	114
Ventura State School for Girls.....	58
Norwalk State Hospital.....	929
Patton State Hospital.....	866
Mendocino State Hospital.....	20
Napa State Hospital.....	1
Stockton State Hospital.....	1
Sonoma State Home at Eldridge.....	2
Pacific Colony for Feeble Minded.....	10
Narcotic Hospital at Spadra.....	20
Veterans' Hospital at Sawtelle.....	24
Total.....	2,845



Views of Sheriff's criminological laboratory.

CIVIL DIVISION



WALTER D. GILMAN

Chief of Division

The Civil Division is a major division of the Sheriff's Department and is headed by a Chief of Division. This Chief conducts his division in accordance with the law and policies prescribed by the Sheriff. As one of the major executives of the department, he also aids the Sheriff in general administrative matters.

Generally speaking, the function of the Civil Division is to aid the courts in protecting the civil rights of citizens. Under our system of jurisprudence, the judiciary is a separate department of government. The courts make rulings and issue writs, orders, etc., but they have no way of carrying these into effect. This duty falls upon the Administrative Department of Government, of which the Sheriff is part.

The law places upon the Sheriff the responsibility of performing his duties according to law. If he is directed to perform some duty by the courts which is contrary to law, it is his duty to refuse to do as he is directed. This places a responsibility upon the employees assigned to civil work which is of serious importance to all concerned.

The Civil Division has two major branch offices located at Long Beach and at Pomona. In addition, there are what might be considered as twenty-four other branch offices scattered through-

out the county. These are the offices of the Constables of the County's twenty-four townships.

Under Los Angeles County's charter system of government, Township Constables are recognized as ex-officio Deputy Sheriffs. These Constables are the legally recognized ministerial officers of the Justice Courts. In order to simplify the Sheriff's ministerial responsibilities as much as possible, all Constables are placed in the Civil Division under the Chief of Division. They are really Civil Deputy Sheriffs, maintaining branch offices in each of the townships. They are subject to supervision, direction and transfer by the Chief of the Civil Division.

The Civil Division handles all court orders arising out of fifty Superior Courts of the County as well as those from a large number of Justice and Municipal Courts. Small Claim and Police Courts of the County are also served. In many instances, the orders of Appellate, State Supreme, Federal, and even some courts of foreign countries must be carried out.

The division investigates and serves papers for other County Departments, such as the County Counsel's office, the Tax Collector and the Board of Supervisors.

Included in its work is the serving of all civil process, subpoenas, writs of possession, attach-

ments, executions, claim and delivery (replevin), summons and complaints, orders to show cause and personal and real property under execution, foreclosures, unlawful detainer actions, writs of assistance and dispossession, and many other forms of civil process.

One of the important services given is the seizure of personal property under writs of attachment and execution and holding same in custody of the Sheriff until such time as the courts determine the rights of parties to the litigation.

The average number of court orders served daily is about 425. There are a total of 89 employees assigned to service in the Civil Division. Thirty-six process servers are kept busy all the time, and six bookkeepers and a cashier are employed.

When personal property attachments are served, a custodian must be appointed pending the outcome of litigation or sale under executions. This custodian service must be maintained twenty-four hours each day. Nearly all cases may represent a potential law suit against the Sheriff and the County. Responsibility for legal and correct performance of duty is upon the Sheriff himself. For this reason, the Sheriff is always under heavy bond.

Full responsibility for error is upon the shoulders of the Sheriff. So it is that those assigned to work in the Civil Division must never relax their

alertness. Responsibility for an error in conjunction with process concerning property is more severe than that concerning an individual law violator.

The Civil Division transacts an annual business amounting to hundreds of thousands of dollars. Although Los Angeles City is ranked as fifth city in the nation, it furnishes the Sheriff with more financial work than any other city in the United States.

Earnings of the division, which are comprised of fees collected for service as allowed by statute and law, amount to thousands of dollars annually. During the Fiscal Year ending June 30, 1937, \$46,827.58 was the total turned into the county treasury. In addition to this actual money turned in to help defray expenses of county government, a total cash value of hundreds of thousands of dollars accrues to citizens annually through restoration of property and recovery from various legal processes.

Deputies in this division are on salaries prescribed by law. The difference between salaries paid and earnings of the division shows a balance in favor of the county. These earnings come from fees, from mileage allowed, through commissions and per diems provided for under the law for service given citizens in civil matters.



PUBLIC OFFICE OF CIVIL DIVISION. It is here that courteous and efficient clerks transact with the public the largest volume of civil business of any county in the United States.